

FAQ

Call for Tender n° 01/2019

Specialised Support Services for Communication

1. Length of proposal

Question: We would be grateful if you could specify the length and typographic features for each of the three documents to be submitted (number of pages, font, font size and line spacing).

Answer: There are no rules specified for the length and typographic features. The Tender, in accordance of Article 9 “Accuracy of proposal” must be clear, concise and complete.

2. On-site collaboration

Q: At page 5, line 10 of the Call, in addition to the kick-off meeting, the monthly meetings and the remote assistance, a part time on-site collaboration is also requested. We ask to better define the type of collaboration required and the conditions.

A: The part time on-site collaboration requested is included in the monthly meetings and remote assistance. Is not required that the professional staff involved must be present at EPOS ERIC Headquarters.

3. Eligibility criteria

Q: The point 3 of the eligibility criteria at page 5, requires the tender to present at least three “similar works conducted”. We ask to better define “similar”, in particular if this means only the preparation of communication plans or it includes also any other relevant experience in the field of science communication and training.

A: “Similar works conduct” defined in Art. 6 “Minimum eligibility criteria for applicants” means other relevant experience in the field of science communication and training.